

Safe Work Method Statement (SWMS) Workshop

Course Information Sheet

About the course

This **non-accredited short course** is delivered by **Master Builders Association of Victoria (RTO no 3935)**.

This workshop provides builders and subcontractors with the skills to develop and implement SWMS in their workplace.

The course has three parts:

- Pre-reading - legislation background
- Classroom – learn how SWMS work on a construction site
- Value-add – rich take away information for back in the workplace

Learning outcomes

Students will have gained the skills and knowledge to:

- Break down construction workplace activities into sequential steps
- Identify hazards associated with each step/task or activity
- Assess the level of risk associated with these identified hazards
- Apply the 'Hierarchy of Risk Control' to nominated control measures
- Monitor and review the effectiveness of control measures.

Who should study this course?

This course is suitable for persons who play a role in developing safe work method statements (SWMS) for high risk construction work, including commercial contractor site managers/ supervisors, HSRs, subcontractor supervisors, leading hands and key employees, as well as domestic builders and subcontractors.

Training recommendations

Learners enrolling for this course are recommended to have

- CPCCOHS1001A Work safely in construction industry or;
- CPCCWHS1001 Prepare to work safely in the construction industry prior to course commencement.

Learning support

Master Builders provides additional support to students who require assistance in completing their course assessments and requirements. A range of support services are available to students who experience literacy, digital literacy and numeracy difficulties.

Master Builders encourages all individuals regardless of their disabilities and social, racial, cultural or educational background to apply for training courses in accordance with the requirements of the *Equal Opportunity Act (Vic) 2010* and related legislation.

Course structure and duration

The course is delivered in **face-to-face classes for 4 hours**.

Upon successful completion of this course, student will receive a Statement of Attendance from **Master Builders Association of Victoria (RTO no 3935)**.

Course fees

Please note the following fee categories:

Category	Fee
Master Builders Member	\$105
Master Builders Member + Incolink contributor *	\$95
Non-Member + Incolink contributor*	\$175
Non Member	\$210
ALink Student Member	\$180

Note:

- The student tuition fees as published are subject to change given individual circumstances at enrolment.

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- Eligible Incolink contributors are current Incolink financial members who pay into the Incolink Training Levy.

For a full **statement of fees** please contact 9411 4555 or email training@mbav.com.au.

Master Builders training policies

<http://www.mbavtraining.com.au/content/policies-and-procedures/>

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