

Project Management for Building and Construction

Course Information Sheet

About the course

This course is delivered and assessed by **Chisholm Institute (RTO no 0260)**.



Successful project management in the building and construction industry requires the ability to problem solve, plan, organise, take initiative, manage priorities and work effectively in a project team based on teamwork and open communication.

Learning outcomes

Students will have gained the skills and knowledge to:

- Define the project scope and develop the project plan
- Select appropriate project management tools
- Manage project systems
- Track a program of works and manage change during projects
- Communicate effectively, both verbally and in writing, with suppliers and subcontractors
- Procure resources effectively
- Complete documentation to organisational standards

Who should study this course?

This course is suitable for:

- Builders, site managers and forepersons, estimators and other building and construction industry professionals who have a responsibility to acquire the physical and human resources required for residential and commercial construction projects.
- Building practitioners who wish to extend their project management skills.

Training recommendations

As this course is designed for learners who have experience in the building and construction sector. Master Builders strongly recommends that students have at least 3 years' experience in the building and construction industry before commencing this course.

Master Builders encourages all individuals regardless of their disabilities and social, racial, cultural or educational background to apply for training courses in accordance with the requirements of the *Equal Opportunity Act (Vic) 2010* and related legislation.

Learning support

Master Builders at the time of recruitment can offer a range of support services to students who experience literacy, digital literacy and numeracy difficulties.

Chisholm Institute offers learner support services within the scope of its operations. The nature of the support depends on an assessment of individuals' needs. If you know of anything that may prevent you or your employee/s from progressing through training and assessment, you are invited to call our Training Manager (**1300 244 746**) to discuss and design a suitable support strategy. For further information regarding training, assessment requirements Chisholm Institute policies and procedures we request that you and your employee/s visit the Student Information Area of our website www.chisholm.edu.au.

Course structure and duration

The course is delivered in **5 face to face classroom sessions over 5 weeks**.

Students are also expected to spend an average of 8 hours per week throughout the course duration, undertaking self study and research to assist in understanding course content and the completion of written assessment tasks.

Upon successful completion of this course, student will be awarded a Statement of Attainment by **Chisholm Institute (RTO no. 0260)** for the following units:

No.	Units		Delivery days
	Code	Title	
1.	BSBPMG522	Undertake project work	3
2.	CPCBC4017A	Arrange resources and prepare for the building or construction project	2

IS YOUR BUILDER A MASTER BUILDER?



Assessment

Students will undergo a range of in class assessments. These assessments include both practical and written components.

Unique Student Identifier

From 1 January 2015, all students who undertake Nationally Recognised Training must have a Unique Student Identifier (USI). Your USI means all your training records and results will be in one place. See more at:

<http://www.mbavtraining.com.au/content/unique-student-identifier-usi/>

To get a USI, go to: <http://www.usi.gov.au/create-your-USI/Pages/default.aspx>

Course fees

Please note the following fee categories:

Category	Fee
Master Builders Member	\$1,990
Master Builders Member + Incolink contributor *	\$190
Non-Member + Incolink contributor*	\$830
Non Member	\$3,045
ALink Student Member	\$2,590

Note:

- The student tuition fees as published are subject to change given individual circumstances at enrolment.
- Eligible Incolink contributors are current Incolink financial members who pay into the Incolink Training Levy.

For a full **statement of fees** please contact 9411 4555 or email training@mbav.com.au.

Credit transfer and Recognition of Prior Learning (RPL)

Credit transfer is a process that provides students with agreed and consistent credit outcomes for components of a qualification based on identified equivalence in content and learning outcomes between matched qualifications.

IS YOUR BUILDER A MASTER BUILDER?



Recognition of prior learning (RPL) is an assessment process that involves assessment of an individual's relevant prior learning (including formal, informal and non-formal learning) to determine the credit outcomes of an individual application for credit.

An application for credit transfer or RPL can be submitted prior to the commencement of the course.

Alternatively, RPL and credit transfer procedures are also referred to during course induction (where there is a course induction) and students can apply for RPL or credit transfer after the first day of class. Timelines of the application and how it will affect attendance of classes while application is in progress will be organised between the applicant and a Training Department staff member. Please telephone the Training Department on 03 9411 4555 if you would like to discuss this further.

Master Builders training policies

<http://www.mbavtraining.com.au/content/policies-and-procedures/>

IS YOUR BUILDER A MASTER BUILDER?

