

Lead Auditor in WHS Management Systems

Course Information Sheet

About the course

This course is delivered and assessed by **SAI Global (RTO no 106919)**.



This course provides the participant with the skills and knowledge to conduct an internal or external Work Health and Safety (WHS) audit. The participant also learns to evaluate an organisation's arrangements for identifying hazards, assessing and controlling risks, and monitoring and improving the effectiveness of the management of WHS. It will also provide the participant with knowledge of the applicable legislation for WHS (primarily WHS Act and Regulation 2011), and also awareness of Safety Management system standards and conducting follow-up activities.

Learning outcomes

Students will have gained the skills and knowledge to:

- Plan, prepare and conduct a Health & Safety audit of their organisation, including developing the tools to gather Health & Safety information and data and ensuring liaison with all relevant parties
- Systematically examine a Health & Safety Management System against the audit criteria outlined in the AS/NZS 4801:2001 Standard to determine conformance with planned arrangements and the effectiveness of the organisation's approaches to managing Health & Safety
- Audit an organisation's WHS performance
- Learn and apply risk management techniques to identify Health & Safety issues
- Write a report to senior management about the results of an audit with clear conclusions and findings statements

Who should study this course?

This course is suited for people who have managerial responsibilities for WHS and OHS management systems. It is especially suited to people who are responsible for managing, monitoring and auditing the performance of their organisation's WHS or OHS Management system and need further specialised knowledge in the principles and practices of WHS auditing and who wish to gain accreditation as a Lead Auditor in OHS Management Systems.

Training recommendations

There are no pre-requisites for this course.

Master Builders encourages all individuals regardless of their disabilities and social, racial, cultural or educational background to apply for training courses in accordance with the requirements of the *Equal Opportunity Act (Vic) 2010* and related legislation.

Learning support

Master Builders at the time of recruitment can offer a range of support services to students who experience literacy, digital literacy and numeracy difficulties.

SAI Global offers learner support services within the scope of its operations. The nature of the support depends on an assessment of individuals' needs. If you know of anything that may prevent you or your employee/s from progressing through training and assessment, you are invited to call our Training Manager (**1300 727 444**) to discuss and design a suitable support strategy. For further information regarding training, assessment requirements SAI Global policies and procedures we request that you and your employee/s refer to our website www.saiglobal.com.au.

Course structure and duration

The course is delivered in face to face learning for **5 class days over 2 weeks**.

Upon successful completion of this course, student will be awarded a Statement of Attainment by **SAI Global (RTO no 106919)** for the following units:

No.	Units		Delivery days
	Code	Title	
1.	BSBWHS604	Evaluate the WHS performance of organisations	5
2.	BSBWHS606	Conduct a WHS audit	
3.	BSBAUD501	Initiate a quality audit	
4.	BSBAUD503	Lead a quality audit	
5.	BSBAUD504	Report on a quality audit	

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Assessment

Assessment for each Unit of Competency will be conducted via workshop activities that participants must complete.

Unique Student Identifier

From 1 January 2015, all students who undertake Nationally Recognised Training must have a Unique Student Identifier (USI). Your USI means all your training records and results will be in one place.

See more at: <http://www.mbavtraining.com.au/content/unique-student-identifier-usi/>

To get a USI, go to: <http://www.usi.gov.au/create-your-USI/Pages/default.aspx>

Course fees

Please note the following fee categories:

Category	Fee
Master Builders Member	\$3,215
Master Builders Member + Incolink contributor *	\$275
Non-Member + Incolink contributor*	\$905
Non Member	\$4,725
ALink Student Member	\$4,015

Note:

- The student tuition fees as published are subject to change given individual circumstances at enrolment.
- Eligible Incolink contributors are current Incolink financial members who pay into the Incolink Training Levy.

For a full **statement of fees** please contact 9411 4555 or email training@mbav.com.au.

Master Builders training policies

<http://www.mbavtraining.com.au/content/policies-and-procedures/>

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