

HLTAID003 Provide first aid

Course Information Sheet

About the course

This course is delivered and assessed by **Premium Health Pty Ltd (RTO no 104032)**.



Section 21 (1) of the Victorian OHS Act 2004 states that an employer has a duty of care to provide, as far as is reasonably practicable, a safe working environment and adequate facilities for the welfare of their employees.

This provision includes having appropriate first aid measures in place, including first aid kits and suitably trained first aid officers. Provide first aid (level 2) is the minimum training requirement for personnel to be qualified in first aid.

Topics covered include responsibility of the first aider, first aid management of a range of illnesses or injuries and how to perform cardiopulmonary resuscitation (CPR).

Learning outcomes

The Provide first aid program will enable students to:

- Become familiar with the Victorian OHS Act 2004 and Regulations 2007
- Apply the code of practice for first aid in the workplace
- Render assistance in emergencies

Who should study this course?

This course is suitable for designated workplace first aiders in the building and construction industry.

Further study opportunities

- Once Provide first aid has been completed, students must complete a Refresher every 3 years in order to retain a current qualification.

- If students are interested in taking their first aid training further, they may be interested in completing Advanced first aid (Level 3).

For more information on all Master Builders Association courses, please refer to the Training website:

<http://www.mbavtraining.com.au/>

Training recommendations

There are no pre-requisites for this course.

Master Builders encourages all individuals regardless of their disabilities and social, racial, cultural or educational background to apply for training courses in accordance with the requirements of the Equal Opportunity Act (Vic) 2010 and related legislation.

Learning support

Master Builders at the time of recruitment can offer a range of support services to students who experience literacy, digital literacy and numeracy difficulties.

Premium Health offers learner support services within the scope of its operations. The nature of the support depends on an assessment of individuals' needs. If you know of anything that may prevent you or your employee/s from progressing through training and assessment, you are invited to call our Training Manager (**1300 72 1292**) to discuss and design a suitable support strategy. For further information regarding training, assessment requirements Premium Health policies and procedures we request that you and your employee/s visit the Student Information Area of our website www.premiumhealth.com.au.

Course structure and duration

The course is delivered in face to face classes for two days over two weeks.

Upon successful completion of this course, student will be awarded a Statement of Attainment by **Premium Health Pty Ltd (RTO no. 104032)** for the following units:

| No. | Units | | Delivery days |
|-----|-----------|-------------------|---------------|
| | Code | Title | |
| 1. | HLTAID003 | Provide first aid | 2 |

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Assessment

Students will be required to complete a range of training and assessment tasks including short answer questions, problem solving and reporting activities.

Unique Student Identifier

From 1 January 2015, all students who undertake Nationally Recognised Training must have a Unique Student Identifier (USI). Your USI means all your training records and results will be in one place.

See more at: <http://www.mbavtraining.com.au/content/unique-student-identifier-usi/>

To get a USI, go to: <http://www.usi.gov.au/create-your-USI/Pages/default.aspx>

NOTE : Students who fail to organise a valid USI prior to course commencement and provide this to Premium Health after the course is completed will be charged a \$10 administration fee.

Students will not be issued a Qualification Testamur or Statement of Attainment without a valid USI.

Course fees

Please note the following fee categories:

| Category | Fee |
|---|-------|
| Master Builders Member | \$265 |
| Master Builders Member + Incolink contributor * | \$100 |
| Non-Member + Incolink contributor* | \$180 |
| Non Member | \$325 |
| ALink Student Member | \$275 |

Note:

- The student tuition fees as published are subject to change given individual circumstances at enrolment.
- Eligible Incolink contributors are current Incolink financial members who pay into the Incolink Training Levy.

For a full **statement of fees** please contact 9411 4555 or email training@mbav.com.au.

Master Builders training policies

<http://www.mbavtraining.com.au/content/policies-and-procedures/>

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