

Construction Induction Training (White Card)

Course Information Sheet

About the course

This course is delivered and assessed by **Master Builders Association of Victoria (RTO no 3935)**.



Under WorkSafe Victoria requirements, from July 1 2008, no person may work on a construction site unless they meet this OHS training requirement or are a current Red/White Card bearer. The course includes the nationally accredited unit of competency: **CPCWHS1001 - Prepare to work safely in the construction industry**.

Learning outcomes

Students that complete this course will gain skills and knowledge on the following topics:

- Rights and responsibilities under OHS law
- Common hazards and risks in the construction industry
- Basic risk management principles
- Communicating and reporting OHS issues
- Incident response.

Who should study this course?

Construction Induction Training (CIT) is compulsory for any person employed or engaged to perform construction work in the building and construction industry.

Master Builders entry requirements

There are no pre-requisites for this course however the following requirements are mandatory:

- This course is delivered and assessed in English. You must have basic English speaking and listening skills to complete the training successfully. If you need help with English reading and writing, we can assist you with the assessment tasks. Please contact the Training Department for further advice on 9411 4555.
- You must bring photographic proof of identity on the day of training, e.g. driver's license or passport.

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- If you are under 18, you must have a permission form signed by a parent or guardian. Please contact the Training Department for further advice on 9411 4555.
- Participants must be turning 16 or over in the year of enrolment into the Short Course.

What you need to bring to class

You must bring pen and notebook to class.

In addition, you must bring evidence of entitlement to study in Australia to your first class (not necessary if you have already presented this to Master Builders).

Photo ID	Other ID	Enough?
A current Australian or New Zealand passport	Nothing else needed	✓
Current driver's licence OR Current Keypass or other 'proof of age' card with photo	And a Current green Medicare card OR Passport from another country OR Australian Birth Certificate (not Birth Extract) OR Formal documentation issued by the Australian Department of Immigration and Border Protection confirming permanent residence OR Naturalisation certificate	✓

Please note: You will not be able to attend the class until evidence of entitlement to study has been presented.

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Learning support

Master Builders provides additional support to students who require assistance in completing their course assessments and requirements. A range of support services are available to students who experience literacy, numeracy and digital literacy difficulties.

Master Builders encourages all individuals with disabilities to apply for training courses in accordance with the requirements of the Equal Opportunity Act (Vic) 2010 and related legislation. Master Builders further encourages individuals from all social, racial, cultural and educational backgrounds to apply.

Course structure and duration

The course is delivered **face to face for 6 hours over 1 day.**

Each participant who completes the Construction Induction Training (CIT/White Card) course will be issued with a Statement of Attainment by Master Builders Association of Victoria (RTO Provider No. 3935) for the following unit:

No.	Units		Delivery days
	Code	Title	
1.	CPCCWHS1001	Prepare to work safely in the construction industry	1

After successful completion of the course, Master Builders notifies WorkSafe Victoria which issues the standard Construction Induction Training Card (White Card).

Recognition of Prior Learning (RPL) or Credit Transfer

Recognition of Prior Learning (RPL) involves assessment of any relevant skills and knowledge you have previously gained through learning and work activities (including formal, informal and non-formal) to determine if it matches any unit learning outcomes in the course you are studying. You will need to provide evidence to support your application.

Credit transfer means that if you have already successfully completed a unit of competency, you will be given credit for that unit and you will not have to study it again. The unit code and title must be exactly the same as the one you are seeking credit for. If the unit has been recoded, Master Builder's staff will determine if it is an equivalent unit. You will need Statement/s of Attainment to support your application.

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If you decide to apply for RPL or credit transfer, we advise you to do it as soon as possible. The process takes some time and, if it is granted, you may not need to attend some classes.

Contact the Training Department on (03) 9411 4555 to discuss whether either of these pathways might be appropriate for you.

NOTE ON FEES: For information on RPL fees, contact the Training Department on (03) 9411 4555. RPL at Master Builders is not subsidised by Commonwealth and State government funding under the Skills First contract. There is no charge for Credit Transfer.

Assessment

Students are required to sit an assessment at the end of the day.

On enrolment please advise if you require assistance with reading the questions, and you will then be placed in the next available course where assessment support is provided.

Unique Student Identifier

From 1 January 2015, all students who undertake Nationally Recognised Training must have a Unique Student Identifier (USI). Your USI means all your training records and results will be in one place.

See more at: <http://www.mbavtraining.com.au/content/unique-student-identifier-usi/>

To get a USI, go to: <http://www.usi.gov.au/create-your-USI/Pages/default.aspx>

Course fees

Please note the following fee categories:

Category	Fee
Master Builders Member	\$180
Master Builders Member + Incolink contributor *	\$100
Non-Member + Incolink contributor*	\$175
Non Member	\$240
ALink Student Member	\$205
Other Administrative Fees (only applicable to qualifications on Master Builders scope of registration)	
Transfers & Rescheduling	\$50 per unit or cluster
Additional Tutorials	\$140 per hour

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Note:

- The student tuition fees as published are subject to change given individual circumstances at enrolment.
- Eligible Incolink contributors are current Incolink financial members who pay into the Incolink Training Levy.

For a full **statement of fees** please contact 9411 4555 or email training@mbav.com.au.

Further study opportunities

Study Pathways at Master Builders Association of Victoria

Other relevant courses that students could undertake to further their career and/or industry knowledge following completion of this course include:

- CPC40308 Certificate IV in Building and Construction (Estimating)
- CPC40110 Certificate IV in Building and Construction (Building)
- CPC50308 Diploma of Building and Construction (Management)
- CPC50210 Diploma of Building and Construction (Building)

For more information on all Master Builders courses, contact the Training Department on (03) 9411 4555 or refer to Master Builders training website on www.mbavtraining.com.au.

Master Builders training policies

<http://www.mbavtraining.com.au/content/policies-and-procedures/>

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