

ABOUT THIS FORM

Often students nominate a third party representative such as their employer or a family member to follow up on assessment or qualification results.

Please indicate below if you agree to allow a representative from the Master Builders to discuss aspects of your training and assessment records, with a person nominated by you and release training and assessment information relating to you to that nominated person.

1. STUDENT DETAILS				
Name: (legal name)	Given Name	Family Name	Previous family name (if applicable)	
Contact Details:	Home Number	Mobile Number		
Email Address:				
Address Details Home Address:	Street Name	Suburb	State	Postcode
Postal Address:	Street Name	Suburb	State	Postcode
Course Name:				
Course Date/s:				

2. NOMINATED THIRD PARTY PERSON				
Name: (legal name)	Given Name	Family Name	Previous family name (if applicable)	
Contact Details:	Home Number	Mobile Number		
Email Address:				
Organisation: (if relevant)				

3. STUDENT DECLARATION

I, acknowledge and agree to release my student records (i.e. enrolment and assessment) to the Nominated Third Party as noted in Section 2.

Student's Signature: Date:

*Note: Training and Assessment records will ONLY be discussed with you or this nominated person if this release is signed, so if this release is not signed we will only release and or discuss training and assessment records to/with YOU.

If you would like a Third Party to receive a copy of your Certificate or Statement of Attainment please complete and return a Student Record Request Form from our website www.mbavtraining.com.au/forms/